



The CCAA's Mission is to advance economic security for Colorado individuals, families, and communities through maintaining and growing organizational capacity of partner agencies, providing training and technical assistance, and supporting strategic partnerships, best practices, and innovative solutions to poverty.

VITA Season Kick-Off Meeting Agenda

November 1, 2023 from 10:00 am-11:00 am

Webinar - <https://us02web.zoom.us/j/87540205724?pwd=ZXFjREpDTnVLcXRYb01qVGg2STFYQT09>

1. Welcome - All
 - Introductions, site locations and updates
 - So happy to have all of your fantastic, smiling faces back!
2. IRS Spec Updates - Alyson, Alyson.M.Robnett@irs.gov Sandra, Sandra.Carrillo@irs.gov and Sean, Sean.P.Schweiger@irs.gov
 - New team member, Roberta, will be starting, relationship managers will reach out and help get you what you need to begin the season.
 - Working on a plan for more paper materials - stay tuned.
3. Reimbursement review - Jessica
 - Official policy being developed, but Jessica mentioned to send your wish lists to CCAA and have them purchase for you so you are not waiting on reimbursements. Please send in forms every 1-3 months as needed versus once per year to allow for budget tracking purposes.
4. ACP Update/Tabling Events - Steven
 - Volunteer recruitment, ACP outreach
 - In-person during open hours for a tabling event to sign-up people or can be present at a standing event.
 - Steven will send out folder with outreach fliers and materials - he can send if you would like printed copies, steven@coloradocommunityaction.org
5. New Sites - Jessica, others
 - For 2024 - Glenwood Springs, Parachute, Rifle, Colorado Springs locations, Peyton, Callahan, Florissant, Alamosa - this is AWESOME!
6. MOU Paperwork - Jessica
 - Please print, scan and email or electronically sign and email to Jessica as soon as you are able.
7. Meeting Close
 - Weekly check-in calls this season - Mondays at 3pm or Tuesday at 1pm - please cast your vote here: <https://forms.gle/S5YDERfjynNnLTwTA>