Request for Co-Sponsorship of

Event/Program

Name of Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_ email: \_\_\_\_\_\_\_\_\_\_\_

Name of Contact Person and best way to reach them: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Event/Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date/Time Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you flexible with the date? \_\_\_\_\_\_\_\_\_\_\_

Description of Event/Program: (Attach additional sheet if needed):

How does event/program align with Friends of Madison Youth’s mission:

What method of advertising will be used to promote the event/program:

What, if any, fundraising opportunities for Friends of Madison Youth or Madison Youth and Family Services are available at the event/program?

Services or Equipment needed from Friends of Madison Youth. (example – tables, chairs, sound system, lighting system, stage, concession stand, online presale tickets, set-up, clean-up, etc..)

What is the admission fee? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Age of attendees? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does the admission fee exceed cost per person of the program/event? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of people expected? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Method of ticket sales? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Friends of Madison Youth Co-Sponsor Policy

1. No Private rentals allowed.
2. FOMY and MYFS may consider co-sponsorship of an event that aligns with our mission statement or a non-profit organization that is running a program that benefits our town or empowers children to raise money for charitable causes. FOMY and MYFS may co-sponsor events with for-profit organizations in events that will raise funds for FOMY and/or MYFS. Event must be non-recurring and approved by the Board of Friends of Madison Youth.
3. All events MUST have at least one FOMY or MYFS representative present during the event. Event staff rates are $25 per hour.
4. No one except FOMY representatives may use the Sound/Lighting system. FOMY will provide an approved sound technician for events for $50 per hour.
5. Applications should be submitted at least 30 days in advance to allow for Board consideration.