

Board Trustee, Community Engagement & Advocacy Director

Reports to CEO/ VP Development

Type: Volunteer position

Location: Remote and occasional in person if in the DC area

Opening: 2

ADUD Community Engagement and Advocacy Director is responsible for leading the Community Engagement and Advocacy Committee that develops, organizes and implement all community engagement and advocacy projects, programs and services in conjunction with the Development and PR Committees. This includes, but is not limited community-based projects, voters' education, Candidates Education on African Diaspora Issues and activities in partnership with organizational and other community partners, workshop, campaigns, etc....

This position requires a creative/innovative approach to advocacy and organizing; a commitment to serving African Diaspora of all ages and abilities; an understanding of how to develop community leaders as ADUD Partners and Advocates; and the ability to lead teams in promoting practice changes that will remove systemic barriers to African Diaspora's success and welfare, and eliminate institutional and social inequalities and stigma.

S/he is expected to flourish in this role, be a self-starter, able to work under minimal supervision and possess deep skills in organizing campaigns around our causes. The applicant must be excited about trying new ideas, be great at communication, be a strategist and be passionate about working for social welfare. We also seek a candidate who is adept at listening and learning from a broad and multi-cultural community. We are a creative team and seek someone who is comfortable with ambiguity and learning through experimentation.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Engineer the strategy, planning and execution of ADUD Community Engagement and Advocacy Plan.
- Support volunteer base to identify and prioritize issues of importance and incorporate and relay feedback to Board and Executive Bureau.
- Provide Leadership guidance by connecting audience (African Diaspora) with their potential to make real and concrete difference and improvements in the community they live in.
- Develop and maintain strong relationships based on trust and mutual accountability with all partners.
- Regularly broaden participation of individuals and organizations that can offer direction and expertise, through targeted network outreach and coordinated media/promotions.
- Work with the CEO to identify and secure resources to sustain Community Engagement and Advocacy work.
- Ensure Evaluation and Research to ensure all key project data are collected, analyzed and appropriately disseminated;
- Other duties as required by the CEO.

Qualifications

- Bachelor's degree or equivalent experience.
- 3+ years of community organizing experience and non-profit or social welfare or advocacy.
- Experience recruiting and motivating large numbers of volunteers.
- Experience mobilizing community or volunteers to participate in ADUD activities, programs and services and support ADUD causes.
- A strong understanding of how to integrate theory, ideas, culture, and education into movement building.
- Strong writing and direct communication skills for multiple audiences.
- Unflinching and exemplary time and project management, program planning skills
- Proficiency in Microsoft Word, Excel, Dropbox and Google Docs
- Ability to work well and collaborate with multiple high multi-profiles stakeholders
- Appetite for data analysis
- Familiarity with and understanding of immigration and African immigrants' issues.
- Fluency in French is a plus
- Lobbying experience, a Plus